



**EMBASSY OF THE UNITED STATES OF AMERICA**  
**Position Vacancy Announcement**  
**ANNOUNCEMENT NO: VA-11-25**

<b><u>OPEN TO</u></b>	All interested and qualified candidates Current mission employees serving a probationary period are not eligible to apply.
<b><u>POSITION</u></b>	Public Health Specialist (Surveillance)- Juba
<b><u>OPENING DATE</u></b>	Sunday: April 03, 2011
<b><u>CLOSING DATE</u></b>	Sunday: May 01, 2011
<b><u>WORK HOURS</u></b>	Full-time; 40 hour workweek
<b><u>GRADE/SALARY</u></b>	FSN-11 /33,701.0 USD per year

**ALL APPLICANTS MUST HAVE VALID PERMISSION TO WORK IN SUDAN**

The U.S. Embassy in Khartoum, Sudan is seeking a qualified individual for the position of Public Health Specialist-Surveillance for the Centers for Disease Control & Prevention (CDC) in Juba.

**BASIC FUNCTION OF POSITION**

The Public Health Specialist (Surveillance) is the HIV/AIDS survey and disease surveillance portfolio manager. Job holder is the public health advisor responsible for providing technical expertise and assistance to the Ministry of Health (MOH) and other participating partners in the design, implementation and strengthening of routine disease surveillance systems and the conduct of large, complex surveys designed to measure HIV prevalence and other indicators of importance to evaluating the impact of HIV control programs. Carrying out these functions requires public health technical knowledge, results-oriented data analysis, advocacy, and the ability to facilitate communication and maintain collaborative working relationships with partner organizations. Job holder reports directly to the CDC Country Director and plays an active leadership role in the Mission's PEPFAR Strategic Information (SI) Technical Working Group (TWG) and/or the Multi-sectored Technical Group.

**QUALIFICATIONS (REQUIRED)**

Applicants must meet **ALL** of the following criteria to be considered for employment

**1. Education:**

Masters {Master of Public Health (MPH) or Master of Science Public Health (MSHP)} Degree or host country equivalent in public health, medicine, public health policy, epidemiology, demography, or behavioral science.

**2. Work Experience:**

Five years of mid- to senior-level public health experience in the management and development of epidemiological surveillance and/or large scale surveys of HIV/AIDS prevention, treatment, or care programs are required. One additional year of experience at the managerial level.

**3. Language Proficiency (Applicants Will be tested as applicable):**

English Level IV(Fluent)

**4. Skills:**

- Strong analytical skills to readily understand and discuss new surveillance program design.

- Excellent oral and written communications skills.
- Excellent overall computer skills (keyboarding with both speed and accuracy) and advanced skill levels in use of at least one of the more common epidemiologic data analysis software (EPINFO, STATA, SAS, or SPSS).

#### **SELECTION CRITERIA**

- Applicants must be eligible for employment under local labor law, i.e. must have a valid Sudanese work permit if applicable.
- Management will consider nepotism, conflict of interest, budget, and visa status in determining candidacy.
- Selected candidates must pass a pre-employment medical and security clearance prior to an offer of employment.
- When fully qualified, U.S. Citizens and U.S. Veterans are given preference.

#### **TO APPLY**

**All applicants must submit the following:**

1. DS-174, Application for Employment available at the U.S. Embassy website [http://sudan.usembassy.gov/job\\_opportunities.html](http://sudan.usembassy.gov/job_opportunities.html), "Job Opportunities".
  - **ONLY Application Form DS-174 will be accepted.**
  - **DO NOT attach any additional documents.**
  - **Applications submitted on any other form, or with attachments, will NOT be considered.**
2. Completed applications must be received on or before 04:30 PM on the closing date.
  - Applications received after the closing date will not be considered.
3. Applications may be submitted as follows:
  - E-mail: [KhartoumHRApplications@state.gov](mailto:KhartoumHRApplications@state.gov). Submission of applications via e-mail must include the "Vacancy Number" and "Position Title" on the subject line).
  - By Hand: Application may be delivered to U.S Embassy, Kilo 10 Suba, Khartoum - Sudan. Application box outside Consular Entrance or by hand to the US Consulate, Juba addressed c/o Michael Leju (or the person of HR's choice).
4. Candidates who claim US Veterans preference must provide a copy of their Form DD-214 with their application.